

**MINUTES  
PLANNING BOARD  
TOWNSHIP OF CHATHAM  
JANUARY 27, 2014**

Mr. Tom Franko called the Regular Meeting of the Planning Board to order at 7:30 P.M.

**Adequate notice** of the meetings of the Planning Board of the Township of Chatham was given as required by the Open Public Meetings Act as follows: Notice in the form of a Resolution setting forth the schedule of meetings for the year 2014 and January 2015 was published in the Chatham Courier and the Morris County Daily Record, a copy was filed with the Municipal Clerk and a copy was placed on the bulletin board in the main hallway of the Municipal Building.

Answering present to the roll call were Mr. Franko, Mrs. Swartz, Mr. Hurring, Mrs. Abbott, Mr. Brower, Mrs. Chambers, Mr. Ciccarone, Ms. Hagner, Mr. Travisano, and Mr. Saluzzi. Mr. McCaffrey was absent.

**Approval of Minutes**

Mr. Ciccarone moved to approve the minutes of the January 6, 2014 meeting. Mr. Travisano seconded the motion, and it carried unanimously.

**Discussion**

**Circulation Plan Proposal**

Mr. Franko said that he and Mrs. Chambers attended the January 23<sup>rd</sup> Township Committee meeting for a discussion on the circulation plan. There was encouraging discussion about moving forward with the circulation plan updates, and the Township Committee requested that the Planning Board review the proposal from Mr. Banisch. The Planning Board was also asked to determine what priorities are “shovel-ready” and which ones will take longer to implement.

Mr. Brower referred to a section of the circulation plan that addresses parking problems on roads near the schools, and suggested that Mr. Banisch’s report should address methods to better enforce parking regulations. He also raised a concern about the public relations effect of having the police start to issue more tickets.

Mr. Franko said that the circulation is a snapshot of how the Township exists today, and how the Planning Board thinks it should be changed over time. It is not, however, a blueprint for specific action items. Mr. Ciccarone added that when the Township Committee approves the plan, there would be an implication that they would over time adopt rules and make capital commitments to further the goals of the plan.

Ms. Hagner inquired about what services the Township would actually be receiving from Mr. Banisch, as it appears that the subcommittee has already done most of the work to be done. Mr. Banisch said that the subcommittee has already done a lot of work, and his efforts will collect

public feedback on the circulation plan. He also addressed the Complete Streets philosophy. Mr. Banisch also said that his updates to the plan will focus on areas set as a priority by the subcommittee. Mr. Banisch also suggested using a Public Participatory GIS Model, "PPGIS," to help collect community comments and feedback, in addition to a public hearing.

Mrs. Chambers noted that the Open Space Committee utilized PPGIS when the Walkway/Bikeway Element was updated. There was also discussion as to whether participation in the PPGIS would be limited to Chatham Township residents or if anyone would be able to make posts. Mr. Banisch provided a handout to provide examples of the uses of a PPGIS system when gathering public input, and elaborated on how PPGIS systems work.

Mr. Franko asked about licensing for the PPGIS. Mr. Banisch said that in all the years that he has used PPGIS systems, he has never had to sign a licensing contract. Mr. Brower raised a concern about anonymous postings on the PPGIS, and suggested that anyone wishing to post something should be required to identify themselves. Mr. Banisch said that the cost for using the PPGIS would be \$1500.00, and said that it would help get the public to get involved with the circulation plan updates.

Mr. Ruschke suggested that a draft document be published prior to initiating the PPGIS system so that the public would be able to make more informed comments.

Mr. Banisch addressed traffic calming measures. Mr. Ciccarone said that whenever traffic enforcement is increased in neighborhoods, the people pulled over typically live in the particular neighborhood.

Mr. Travisano suggested that the PPGIS be tabled until a later time so that the Planning Board can move forward with the remainder of the updates. He also asked about the legal requirements for public notice. Mr. Banisch said that the legal requirement is that public notice must be issued 10 days prior to a public hearing on the night that the plan is intended to be adopted. Mrs. Abbott spoke about the importance of public participation in this process, and cited an example of an issue that had been brought to the attention of the subcommittee by a resident.

Subcommittee member Kate Kenny asked how situations would be treated when a particular intersection receives multiple comments, while an intersection that is a greater hazard has fewer comments. Mr. Banisch said that the Planning Board will still have discretion over prioritization.

Mr. Franko asked if the Planning Board members are comfortable with moving forward with Mr. Banisch's proposal, with the PPGIS question to be decided at a later time. Mr. Ciccarone said that the Planning Board can approve a portion of the plan with certain budgetary constraints, and that the remainder can be approved once the 2014 Budget is adopted. He suggested that the Planning Board set a \$5,000.00 limit. Mr. Banisch added that he could get well into the project with that amount.

Mr. Brower asked if there was any portion of the proposal that could be cut to make the project cheaper. Mr. Franko said that the project is at the point where it is necessary for a professional to take over.

Mr. Travisano asked if the resolution would authorize the full amount, or if it would only allow for the \$5000.00 limit. Mr. Ciccarone said that the resolution can allow up to the \$8,950.00 as long as it is made clear that there is a \$5000.00 limit until the Township Committee adopts the 2014 Budget.

Mr. Brower moved to pass the resolution. Mr. Ciccarone seconded the motion.

**Roll Call:** Mr. Franko, Aye; Mr. Hurring, Aye; Mrs. Swartz, Aye; Mrs. Abbott, Aye; Mr. Brower, Aye; Mrs. Chambers, Aye; Mr. Ciccarone, Aye; Ms. Hagner, Nay; Mr. Travisano, Aye; Mr. Saluzzi, Absent; Mr. McCaffrey, Absent.

Mr. Travisano moved to adjourn at 8:58 PM. Mr. Ciccarone seconded the motion, and it carried unanimously.

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Gregory J. LaConte  
Planning Board Recoding Secretary