



# Chatham Township Tree Removal Permit Application

Permit No.: \_\_\_\_\_

Date: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Property Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Tree Removal Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone # \_\_\_\_\_

## **Permit Requirement Guidelines:**

– A permit is required for removal of a “Protected Tree” as defined in the Chatham Township Tree Ordinance. Generally a “Protected Tree” is any tree with a diameter of 12” or above, as measured at a point 4.5 feet above ground level.

– Regardless of tree size, no more than 1,000 square feet of clearing / disturbance is permitted without an approved Lot Grading Plan.

– Tree replacement may be required. To determine if tree replacement is needed, multiply the 16 trees per acre density requirement X the lot size. The Tree Density Worksheet is available for further explanation.

–Replacement trees are required to be a balled 2.5" caliper tree preferably native. A suggested list of trees is found in appendix A of the Tree Ordinance.

## **General Guidelines:**

–The town official reserves the right to make on-site inspections.

– Permits may be denied for circumstances noted in the Tree Ordinance in section 22-7.3. Street trees and trees that provide screening are examples of trees that may be denied removal.

–Proof of replacement will be checked.

– If the owner reasonably believes that the tree constitutes an imminent hazard to life or property, the tree may be removed, provided an application is submitted as soon as possible after the removal of the tree. The owner may not remove the stump of the tree until after inspection by the Township Forester.

## **Replacement Calculation:**

Size of your lot \_\_\_\_\_ Number of existing trees 12” diameter & above \_\_\_\_\_

Calculated tree density for your lot \_\_\_\_\_

*Number of trees 12” diameter & above you wish to take down* \_\_\_\_\_

Number of replacements required \_\_\_\_\_

Total number of trees 12” diameter and above, and replacement trees on your lot you agree to maintain \_\_\_\_\_

An exception to replacement may be granted for one dead tree. The Town Forrester must first confirm that the tree is dead before this exception is given. This exception will not be given to lots containing few trees. Check here if you wish to apply for non-replacement of a dead tree \_\_\_\_\_

**Lot diagram showing tree location:**

(Also show house, driveway, and existing trees)

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**Application Check List:**

- \$25 fee
- \$90 per hour - fee for Lot grading plans
- Mark trees with ribbon or tape
- Clear sketch of trees to be removed
- Show required density calculation
- 2 copies of completed tree removal application form

**Land Use Office only**

Date received by Land Use Office \_\_\_\_\_ Cash \_\_\_\_ Check # \_\_\_\_\_

Inspected by: \_\_\_\_\_ Signature: \_\_\_\_\_

Approved date: \_\_\_\_\_ Conditions if any: \_\_\_\_\_

Denial date: \_\_\_\_\_ Reasons: \_\_\_\_\_

Number of trees taken down: \_\_\_\_\_ Number of replacements: \_\_\_\_\_

Required density: \_\_\_\_\_ Replacement inspection date: \_\_\_\_\_

Comments on replacement inspection: \_\_\_\_\_

Non-replacement granted \_\_\_\_\_ If so for how many trees \_\_\_\_\_

Explanation: \_\_\_\_\_

For lot grading plans number of hours spent on verification \_\_\_\_\_

Landscape plan, or tree replacement plan for lot grading submitted \_\_\_\_\_

Comments \_\_\_\_\_

Start date \_\_\_\_\_ End date \_\_\_\_\_

Total fee \$90 X \_\_\_\_\_ = \_\_\_\_\_

Date fee collected \_\_\_\_\_ Cash \_\_\_\_ Check# \_\_\_\_\_