

**MINUTES
TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 6, 2015**

Committeeman Kevin Sullivan called the Reorganization Meeting of the Township Committee of the Township of Chatham to order at 7:36 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 6, 2014; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 6, 2014; and notice was filed with the Township Clerk on January 6, 2014.

Committeeman Sullivan led the flag salute.

Invocation

Monsignor Mahoney from Corpus Christi Church gave the invocation.

Oath of Office

Karen Swartz was sworn in as a Township Committee Member for a three-year term. The Township Clerk administered the oath.

Michael Kelly was sworn in as a Township Committee Member for a three-year term. The Township Clerk administered the oath.

Committeeman Sullivan noted the presence of Morris County Freeholder John Krickus. Freeholder Krickus addressed the audience.

Roll Call

Answering present to the roll call were Committeeman Gallop, Committeeman Kelly, Committeewoman Swartz, Committeeman Ritter and Committeeman Sullivan.

Selection of Mayor

**RESOLUTION 2015-001
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM SELECTING MAYOR FOR 2015**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Kevin M. Sullivan is hereby selected as Mayor of the Township of Chatham for the year 2015.

Committeeman Ritter nominated Committeeman Sullivan to serve as Mayor for 2015. Committeewoman Swartz seconded the nomination.

Roll call: Committeeman Gallop, Nay; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

The Oath of Office for Mayor Sullivan was administered by the Township Clerk.

Committeeman Gallop congratulated Committeeman Kelly and Committeewoman Swartz on their election. He also spoke on behalf of Committeeman Kelly, and said that he deserves a leadership position.

Selection of Deputy Mayor

RESOLUTION 2015-002

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM SELECTING DEPUTY MAYOR FOR 2015**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Curt Ritter is hereby selected as Deputy Mayor of the Township of Chatham for the year 2015.

Committeewoman Swartz nominated Committeeman Ritter to serve as Deputy Mayor for 2015. Mayor Sullivan seconded the nomination.

Roll call: Committeeman Gallop, Nay; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

The Oath of Office for Deputy Mayor Ritter was administered by the Township Clerk.

Deputy Mayor's Statement

Deputy Mayor Ritter read the attached statement.

Mayor's Statement

Mayor Sullivan gave the Mayor's Message 2014 (attached).

Approval of Agenda

The Agenda was approved as written.

Consent Agenda

**RESOLUTION 2015-003
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
ADOPTING RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE**

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, that the following Rules and Order of Business of the Township Committee are hereby adopted:

**RULES AND ORDER OF BUSINESS
OF THE TOWNSHIP COMMITTEE**

ARTICLE I.

Robert's Rules of Order Newly Revised.

The deliberations of the Township Committee shall be governed by Robert's Rules of Order Newly Revised.

ARTICLE II.

Meetings.

Section 1. The Mayor shall preside at all meetings of the Township Committee. In the absence of the Mayor, the Deputy Mayor shall perform all the duties of the Mayor. The Mayor shall on all occasions preserve order and shall cause the arrest or removal of all persons who interrupt the proceedings of the Township Committee.

Section 2. The Mayor shall decide all questions of order subject to appeal to the Township Committee.

Section 3. Each member of the Township Committee, including the Mayor, shall have the right to make and second motions and nominations and to vote thereon.

Section 4. Regular meetings shall be held as scheduled at the annual organization meeting each year or as rescheduled by resolution adopted at a regular meeting.

Section 5. Special meetings shall be held as provided by Code of the Township of Chatham and applicable State law. Upon the filing of a proper call for a Special meeting, the Township Clerk shall give at least two (2) business days' notice thereof with a copy of the call to all members of the Township Committee by delivery to each member personally or to each member's residence. Copies of the notice shall be promptly released to the news media and posted in a prominent place in the Township Hall.

Section 6. Regular and Special meetings of the Township Committee shall be open to the public. A portion of all meetings shall be set aside for citizens to address the Township Committee on any matter of interest.

Section 7. All items of business on a consent agenda will be delivered to each member of the Township Committee at least 2 days prior to the meeting at which it is to be considered, unless circumstances do not permit advance delivery.

Section 8. No new business will be considered after 11 PM. This rule may be waived by an affirmative vote of a majority of the Township Committee Members then present. In all instances Township Committee meetings will adjourn no later than 12 AM (midnight).

Section 9. All Township Committee meetings will be conducted in accordance with the requirements of the Open Public Meetings Act. (N.J.S.A. 10:4-6 et seq.)

ARTICLE III.

Order of Business.

Section 1. The following shall be the normal order of business of all Regular meetings of the Township Committee:

1. Meeting called to order.
2. Open Public Meetings Act announcement.
3. Salute to flag.
4. Roll Call.
5. Review and acceptance of agenda.
6. Special Recognition/Awards.
7. Reports.
8. Hearing of citizens.
9. Public Hearing and final adoption of ordinances.
10. Introduction of ordinances.
11. Adoption of resolutions.
12. Miscellaneous business.
13. Hearing of Citizens (Time Permitting)
14. Closed session resolution; if applicable.
15. Adjournment.

Section 2. The final agenda shall be adopted as amended, if need be, by vote of the Township Committee at the start of each meeting.

Section 3. Hearing of the citizens will be limited to 30 minutes. Citizens will be restricted to discuss only those topics not subject of a public hearing. Each speaker will be limited to three minutes. These time limits may be extended at the discretion of the Mayor.

Section 4. Sub-Committee chairpersons and liaisons will provide short update reports to the Township Committee during the report section of meetings.

Section 5. The Chief of Police, Public Works Manager, Recreation Director and Township Administrator shall report on a quarterly basis to the Township Committee, during the report section of meetings.

ARTICLE IV.

Committees and Boards.

Section 1. The Township Committee hereby creates four Standing Committees, each consisting of two (2) members of the Township Committee as follows:

1. Public Safety/Emergency Management
2. Administration/Personnel/Finance
3. Public Works/Sewer Utilities
4. Communications

Note: The Township Administrator shall supervise all departments, attend all meetings of the Standing Committees and implement the policies adopted by the Township Committee. The Standing Committees are not authorized to exert any administrative control over the departments assigned.

Section 2. Except as otherwise required by State statute and the Code of the Township of Chatham, the Mayor shall appoint members to the various Township boards with the approval of the Township Committee.

Section 3. The Township Committee may appoint advisory committees for special purposes composed of no more than 2 Members of Township Committee and such other Administrative staff members and members of the general public as it deems necessary and appropriate.

Section 4. At the time of creation of an advisory committee, the Township Committee shall establish the duration of the advisory committee. No advisory committee shall take a position on behalf of the Township Committee without the Township Committee's approval.

Section 5. A member of the Township Committee, appointed by the Committee, shall serve as liaison to the following Boards, Commissions and Community Groups:

- Mayor's Wellness Campaign
- Board of Education
- Environmental Commission
- Senior Citizens Center/Senior Club of the Chathams
- Municipal Alliance Committee
- Chamber of Commerce
- Fire and Rescue
- Historical Society

Section 6. A member(s) of the Township Committee, appointed by the Committee, shall serve as a member of the following Boards and Committees:

- Joint Recreation Advisory Committee
- Joint Municipal Court Committee (2 members)
- The Board of Health
- The Board of Trustees of the Joint Library of the Chathams (Mayor or Mayor's designee)
- Open Space Committee
- Joint Community Garden

ARTICLE V.

Ordinances.

Section 1. All proposed ordinances, supplements to and amendments of ordinances shall be presented in writing at a regular meeting, except in those instances when the Township Committee decides to act on an ordinance at a special meeting.

Section 2. Every ordinance duly passed by the Township Committee shall be recorded by the Township Clerk in the Township Ordinance Book, with a proper index. Each ordinance entered in the Ordinance Book shall be compared with the original and shall not be entered unless it is identical in content with such original. The Township Clerk shall enter at the foot of the ordinance the date it was passed and the number and page of the Minute Book containing the minutes of the meeting at which it was passed. Each ordinance entered in the Ordinance Book shall be signed by the Mayor or Deputy Mayor and the Township Clerk.

Section 3. The Township Ordinance Book is hereby established as the original permanent record of the Ordinances of the Township.

Section 4. All ordinances shall be introduced, considered, read, heard, adopted and published in accordance with applicable law and inserted in the correct place in the Code of the Township of Chatham.

ARTICLE VI.

Filings.

Section 1. The Township Committee shall file with the Township Clerk all ordinances, resolutions, reports, petitions, correspondence and other papers considered by or presented to the Township Committee.

ARTICLE VII.

Minutes.

Section 1. The Township Clerk shall keep minutes of all Township Committee meetings as provided by law.

Section 2. Draft minutes for all meetings shall be delivered to the Township Committee Members no later than the Friday preceding the next regular meeting. Such minutes shall be clearly marked as a draft minutes.

- Section 3. Minutes will be filed into the minute book and released to the public only by the Township Clerk and only after approval by the Township Committee.
- Section 4. All open sessions of the regular and special meetings may be recorded.
- Section 5. The recordings, if made, will be kept by the Township Clerk as required by law.
- Section 6. The recordings will be made available to the public at the Township Clerk's office only after the related minutes have been approved by the Township Committee.
- Section 7. The approved minutes shall become the official record of the meeting.

Article VIII.

Code of Conduct.

Section 1. No member of the Township Committee, including the Mayor, can conduct business for, or on behalf of, the Township without express, specific approval of the Township Committee. This includes all correspondence, written or otherwise, negotiations, and the like.

Section 2. It is the responsibility of each Committee member to disclose to the Township Attorney any personal or private interest, directly or otherwise, in any question or measure proposed or pending before the Township Committee. The Township Attorney will determine whether a conflict of interest exists.

Section 3. A member of the Township Committee who has a conflict of interest on a particular matter shall neither vote on nor take part in discussion of same.

Section 4. A member of the Township Committee shall not use or disseminate confidential information acquired by or available to them for personal gain or for personal, non-Township business related reasons. Any Member who is aware of a breach of confidentiality, is expected to bring forth that information to the appropriate officials in a timely manner.

ARTICLE IX.

Township Administrator.

Section 1. The Township Administrator shall be the Chief Administrative Officer of the Township, shall supervise all Departments, perform the duties of Township Administrator as specified in the Code of the Township and shall be responsible to the Township Committee for the proper and efficient administration of Township affairs. The Township Administrator shall prepare the annual budget

Section 2. The Township Administrator shall make reports to the Township Committee as requested and shall make an annual report of his work. The municipal budget shall be prepared by the Township Administrator and presented to the Township Committee at a public meeting in January.

Section 3. It is intended that the Township Committee shall act in all matters as a body. Members of the Township Committee shall not seek individually to influence the official acts of the Township Administrator or any other officer or to interfere in any way with the performance by such officers of their duties.

RESOLUTION 2015-004

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING COMMITTEE ASSIGNMENTS AND LIAISONS**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Township Committee assignments be made as follows:

Name of Standing Committee
Public Safety/Emergency Management
Administration/Finance
Public Works/Sewer Utilities
Communication (Television/Website)

Committee members
Kevin Sullivan and Curt Ritter
Kevin Sullivan and Michael Kelly
Michael Kelly and Karen Swartz
Curt Ritter and Michael Kelly

Name of Advisory Committee/Board
Joint Recreation Advisory Committee
Joint Library Board of Trustees
Board of Health
Open Space Committee
Joint Municipal Court (2 members)
Community Garden

Committee members
Robert Gallop
Kevin Sullivan
Karen Swartz
Michael Kelly
Kevin Sullivan and Curt Ritter
Michael Kelly

Planning Board
Class I Member
Class III Member

Curt Ritter
Karen Swartz

Liaisons

Mayor’s Wellness Campaign	Kevin Sullivan
Environmental Commission	Karen Swartz
Senior Citizen Center/Sr. Club	Kevin Sullivan
Board of Education	Robert Gallop
Municipal Alliance Liaison	Michael Kelly
Business/Chamber of Commerce	Karen Swartz
Fire and Rescue	Curt Ritter
Historical Society	Kevin Sullivan

Special Project Liaisons

Rolling Knolls Landfill	Robert Gallop
Pilgrim Pipeline	Robert Gallop

RESOLUTION 2015-005

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND MAYOR’S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES FOR SPECIFIC TERMS

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

Planning Board: Mayor’s Appointments

- | | | | |
|----|-----------|--------------------|---------------------------------|
| 1. | Class I | Curt Ritter | (2015) |
| 2. | Class II | Thomas Ciccarone | (2015) |
| 3. | Class III | Karen Swartz | (2015) |
| 4. | Class IV | Joseph Saluzzi | (2017) – Filling Unexpired Term |
| 5. | Class IV | Bailey Brower, Jr. | (2018) |
| 6. | Alt. 1 | Glen Nelson | (2015) – Filling Unexpired Term |
| 7. | Alt. 2 | Patrick Murray | (2016) |

Zoning Board of Adjustment

- | | | |
|----|----------------------------|---------------------------------|
| 1. | William Stypke | (2017) – Filling Unexpired Term |
| 2. | Michael McCaffrey (Alt. 1) | (2016) |
| 3. | Michael Hyland (Alt. 2) | (2015) |

Board of Health: Mayor’s Appointments

- | | | |
|----|---|--------|
| 1. | Lucille Plantemoli | (2017) |
| 2. | JoAnne Babbitt | (2017) |
| 3. | Karen Swartz – Township Committee Liaison | (2015) |

Joint Library Trustees

- | | | |
|----|--|--------|
| 1. | Fred Pocci | (2019) |
| 2. | Kevin M. Sullivan – Township Committee | (2015) |

Joint Recreation Advisory Committee: Committee appointments

- | | | |
|----|-------------|--------|
| 1. | Russ Pierce | (2017) |
|----|-------------|--------|

Environmental Commission

- | | | |
|----|----------------|---------------------------------|
| 1. | Dot Stillinger | (2017) |
| 2. | Steve Carroll | (2017) |
| 3. | Matt Palmer | (2015) – Filling Unexpired Term |

RESOLUTION 2015-006

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2015

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. During the calendar year 2015, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

January 22
February 12
February 26
March 12
March 26
April 9
April 23
May 14
May 28
June 11
June 25
July 16
August 13
September 10
September 24
October 8
October 22
November 12
December 3
December 17
January 7, 2016

2. Certified copies of this Resolution shall be:

- a) Mailed to the Chatham Courier;
- b) Mailed to the Morris County Daily Record;
- c) Filed with the Clerk of the Township of Chatham;
- d) Posted on the bulletin board in the main hallway of the Municipal Building; and
- e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.

3. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

RESOLUTION 2015-007

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that

1. The rate of interest to be charged by the Tax Collector on delinquent taxes on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2016.
2. The rate of interest to be charged by the Tax Collector on delinquent taxes in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2016.
3. Notwithstanding the provisions of this resolution, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.
4. A certified copy of this resolution shall be forwarded to the Tax Collector for his information and guidance.

RESOLUTION 2015-008

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT SEWER SERVICE CHARGES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that:

1. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2016.

2. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2016.
3. A certified copy of this resolution shall be forwarded to the Sewer Accounts Clerk and the Township Auditor.

RESOLUTION 2015-009

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO TAX SEARCHES AND ASSESSMENT SEARCHES

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. The Tax Collector of the Township of Chatham is hereby designated as the official to make examination of the Township record as to unpaid tax liens and to certify the results thereof pursuant to N.J.S.A. 54:5-11.
2. The Township Clerk is hereby designated as the official to make and issue certificates as to liability for assessment for municipal improvements pursuant to N.J.S.A. 54:5-18.1 et seq.
3. The Township Clerk is hereby designated as the official to make and issue certificates as to approval of subdivision of land pursuant to N.J.S.A. 40:55D-56.

RESOLUTION 2015-010

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO DEPOSITORIES FOR TOWNSHIP FUNDS

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. TD Bank N.A., Chatham, New Jersey and State of New Jersey Cash Management Fund, Jersey City, are hereby designated as depositories for Township Funds; and
2. Warrants for the withdrawal of funds from the above-mentioned depository be signed by the two members of the Township Committee serving on the standing Finance Committee and the Chief Financial Officer.
3. A certified copy of this resolution shall be forwarded to TD Bank N.A. and State of New Jersey Cash Management Fund.

RESOLUTION 2015-011

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF SAID TOWNSHIP COMMITTEE DURING 2015

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq., requires that notification be given of meetings of public bodies as herein defined and in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2015 as the newspapers to receive notice of meetings of the Township Committee required by any and all sections of the Open Public Meeting Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of notices of the meetings of the Township Committee for the calendar year 2015 shall be the bulletin board in the main hallway of the Township Hall.
3. The fee to be paid by any person requesting that notices of meetings of the Township Committee during that calendar year 2015 be mailed to such persons as specified in N.J.S.A. 10:4-19 shall be equivalent to the actual costs of mailing said notices, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. A certified copy of this Resolution shall be mailed by the Township Clerk to the Chatham Courier and the Morris County Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham.

RESOLUTION 2015-012

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES OF THE TOWNSHIP

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that pursuant to N.J.S. 40:53-1, the Chatham Courier and the Morris County Daily Record are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Township on and after January 1, 2015.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the Chatham Courier and in the Morris County Daily Record on January 15 and January 22, 2015, and a certified copy of this resolution shall be forwarded to the Township Planning Board, Board of Adjustment, Board of Health, and any other Board or Body which shall have the occasion to publish a legal notice.

RESOLUTION 2015-013

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LEGAL SERVICES WITH ALBERT E. CRUZ OF DiFRANCESCO, BATEMAN, COLEY, YOSPIN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. FOR 2015

WHEREAS, the Township of Chatham has a need to acquire professional legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$100,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, DiFrancesco, Bateman, Coley, Yosplin, Kunzman, Davis, Lehrer & Flaum, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that DiFrancesco, Bateman, Coley, Yosplin, Kunzman, Davis, Lehrer & Flaum, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the DiFrancesco, Bateman, Coley, Yosplin, Kunzman, Davis, Lehrer & Flaum, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2015; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Albert E. Cruz of DiFrancesco, Bateman, Coley, Yosplin, Kunzman, Davis, Lehrer & Flaum, P.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2015-014

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEERING SERVICES WITH JOHN K. RUSCHKE OF HATCH MOTT MacDONALD FOR 2015

WHEREAS, the Township of Chatham has a need to acquire the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$100,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Hatch Mott MacDonald has completed and submitted a Business Entity Disclosure Certification which certifies that Hatch Mott MacDonald has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Hatch Mott MacDonald from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2015; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham hereby appoints John K. Ruschke as Township Engineer and authorizes the Mayor and Clerk to enter into a contract with Hatch Mott MacDonald as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2015-015

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A PROFESSIONAL SERVICES CONTRACT FOR LABOR COUNSEL

WHEREAS, the Township of Chatham is in need of the services of a professional labor attorney to assist with legal advice relating to general employment law related issues which may include reviewing and revising existing documents and providing training on employment related issues as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Township Administrator has recommended the appointment of the firm Nukk-Freeman & Cerra, P.C. to provide the services listed above.

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$20,000; and,

WHEREAS, Nukk-Freeman & Cerra, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that Nukk-Freeman & Cerra, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Nukk-Freeman & Cerra, P.C. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that a professional service contract is hereby awarded to Nukk-Freeman & Cerra, P.C. in accordance with a proposal submitted and on file in the Office of the Township Clerk.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2015-016

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIALIZED LEGAL SERVICES FROM BOND COUNSEL

WHEREAS, the Township of Chatham has a need to acquire specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$20,000; and,

WHEREAS, Rogut McCarthy LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Rogut McCarthy LLC has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit Rogut McCarthy LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2015; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with Rogut McCarthy LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2015-017
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING A MUNICIPAL
PROSECUTOR AND ALTERNATE MUNICIPAL PROSECUTOR

WHEREAS, the Township Committee is required to appoint a municipal prosecutor; and
WHEREAS, the Township Committee is required, pursuant to N.J.S.A. 2B:25-4a, to appoint a
alternate municipal prosecutors to serve in the absence of the municipal prosecutor;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of
Chatham, County of Morris, State of New Jersey that Matthew Dorsi, Esq., is hereby appointed as
municipal prosecutor, and Nicholas Pompelio, Esq., is hereby appointed as alternate municipal prosecutor
to serve in the absence of the municipal prosecutor.

RESOLUTION 2015-018
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING ARTHUR A. LINFANTE OF VALUE RESEARCH GROUP, LLC AS A REAL
ESTATE APPRAISER FOR THE TOWNSHIP OF CHATHAM FOR 2015

WHEREAS, the Township of Chatham occasionally has a need to acquire real estate appraisal
and consulting services in connection with tax appeals; and,

WHEREAS, the term of this contract is 1 year; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be
available upon adoption of the budget for year 2015; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of
Chatham appoints Arthur A. Linfante of Value Research Group, LLC as a Real Estate Appraiser and
Consultant for the Township of Chatham for 2015.

RESOLUTION 2015-019
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING DEPUTY RECORDS
CUSTODIANS

WHEREAS, because the Open Public Records Act, N.J.S.A. 47:1A-1, et seq., has designated the
Township Clerk as the custodian of all municipal records and has imposed additional obligations for
responding to requests for such records, it has become necessary to appoint deputy records custodians to
assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of
Chatham, County of Morris, State of New Jersey, as follows:

1. The Police Department Secretary is hereby appointed as the deputy records custodian for
Police Department records.
2. The Tax Collector is hereby appointed deputy records custodian for tax collection records.
3. The Assistant Tax Assessor is hereby appointed deputy records custodian for tax assessment
records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records
custodian for construction and land use records.
5. The designated deputy records custodians shall report to the Township Clerk all requests for
records and shall follow any instructions given by the Clerk regarding the handling of such records.

RESOLUTION 2015-020
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING ANNUAL EMPLOYEE APPOINTMENTS FOR 2015

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following
appointments be made effective January 1, 2015:

Administrative Assistant
Tax Assessor
Assistant Assessor/Recycling Coordinator
Collector of Dog & Cat License Fees
Accounting Clerk
Recreation Director
Planning/Zoning Board Manager
Assistant Tax and Utility Collector
Administrative Secretary, Police Department
Administrative Assistant, Police Department
Fire Official/Prevention Inspector
Electrical Subcode Official

Debra King
Glen Sherman
Eileen Hladky
Kali Tsimboukis
Erin Shaw
Jack Conway
Kali Tsimboukis
Ann Libretti
Susan Marotta
Scott Baumann
Barry Howard
Eric Delizio

Fire Subcode Official
 Plumbing Subcode Official
 Construction Official/ Building Subcode Official
 Building Inspector
 Senior Technical Assistant to Construction Official
 Construction Office Secretary
 Chief Operator, Water Pollution Control
 Secretary, Public Works
 Developer's Escrow Administrator
 Government Access TV/Community Bulletin Board Manager
 Public Works Manager
 Deputy Zoning Officers

Dennis Bettler
 Chris Gibbons
 Gregory Impink
 Kevin Kelly
 Kali Tsimboukis
 Chrisanthy LaBua
 Marc Christensen
 Christie Tragno
 Eileen Hladky
 Tom Salvas
 John Pacelli
 Gregory Impink
 Thomas Ciccarone
 John Ruschke
 Robert Hathaway
 Carmela D'Amelio
 Matthew Krickus
 Jacqueline McCabe
 Scott Baumann

Crossing Guards

Special Police Officer

RESOLUTION 2015-021

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Chatham has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the Township of Chatham does hereby appoint David J. Sgalia of Henry O. Baker Insurance Group as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER resolved that the governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).

RESOLUTION 2015-022

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Planning Committee for a term ending December 31, 2015:

Kevin Sullivan	Coordinator
Lt. Tom Miller	Deputy Coordinator
Jim Conduis	Deputy Coordinator
Albert E. Cruz	Attorney
Thomas E. Ciccarone	Township Administrator
Chief	Green Village Volunteer Fire Department
Chief	Chatham Township Volunteer Fire Department
John Pacelli	Manager Department of Public Works
Captain	Chatham Emergency Squad
Lisa Gulla	Health Officer
Barbara Chestnut	Red Cross Administrator
Superintendent	School District of the Chathams
Ed Guy	RACES-radio Official
Tom Salvas	Governmental Access TV/Community Bulletin Board Manager

RESOLUTION 2015-023

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

WHEREAS, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Thomas E. Ciccarone, is hereby designated to serve as the Township's Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Administrative Assistant/Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township's Fund Commissioner.

RESOLUTION 2015-024
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET
APPROPRIATION FOR 2015

WHEREAS, N.J.S.A. 40A:5-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2015 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of 2015, and

WHEREAS, the total appropriations in the 2014 Budget, less appropriations made for capital improvement fund, debt service, and relief of the poor (public assistance) are as follows:

General	\$ 13,490,750.00
Sewer No. 1	\$ 1,781,001.00
Sewer No. 2	\$ 455,108.00

WHEREAS, 26.25% of the total appropriations in the 2014 Budget less appropriations for capital improvement fund debt service and relief of the poor (public assistance) in the said 2014 Budget is as follows:

General	\$ 3,541,321.00
Sewer No. 1	\$ 467,512.00
Sewer No. 2	119,465.00

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

General Administration	
Salaries and Wages	\$ 70,500.00
Other Expenses	15,000.00
Mayor and Twp. Committee	
Salaries and Wages	
Other Expenses	\$250.00
Municipal Clerk	
Salaries and Wages	\$22,500.00
Other Expenses	\$5,000.00
Financial Administration	
Salaries and Wages	\$ 2,000.00
Other Expenses	500.00
Audit Services	
Other Expenses	\$ 11,000.00
Computerized Data Processing	
Salaries and Wages	\$8,700.00
Other Expenses	500.00
Assessment of Taxes	
Salaries and Wages	\$22,500.00
Other Expenses	\$1,500.00
Collection of Taxes	

Salaries and Wages	\$17,500.00
Other Expenses	2,000.00
Legal Services and Costs	
Other Expenses	40,000.00
Engineering Services and Costs	
Other Expenses	\$ 31,000.00
Public Building and Grounds	
Salaries and Wages	\$146,000.00
Other Expenses	20,000.00
Planning Board	
Salaries and Wages	\$1,600.00
Other Expenses	7,000.00
Board of Adjustment	
Salaries and Wages	\$1,600.00
Other Expenses	4,000.00
Insurance	
Liability	\$76,000.00
Worker's Compensation	56,000.00
Group Insurance Plan	500,000.00
Group Insurance Waiver	1,250.00
Public Safety	
Fire	
Other Expenses	\$ 50,000.00
Aid to Volunteer Fire Co.	20,000.00
Police	
Salaries and Wages	\$680,000.00
Other Expenses	40,000.00
Police Dispatch / 911	
Other Expenses	59,000.00
First Aid Organization – Contribution	2,000.00
Emergency Management Services	
Salaries and Wages	\$ 2,000.00
Other Expenses	200.00
Road Repairs and Maintenance	
Salaries and Wages	\$171,000.00
Other Expenses	40,000.00
Tree Protection	\$,100.00
Environmental Commission	\$1,000.00
Solid Waste Collection	
Salaries and Wages	\$50,000.00
Other Expenses	45,000.00
Vehicle Maintenance	
Other Expenses	\$ 22,000.00
Board of Health	
Salaries and Wages	\$1,275.00
Other Expenses	32,000.00
Animal Control Service	
Other Expenses	\$1,500.00
Recreation Services and Programs	
Salaries and Wages	\$ 20,000.00
Other Expenses	15,000.00

Colony Pool	
Salaries and Wages	
Other Expenses	25,000.00
Maintenance of Parks	
Other Expenses	\$ 00
Celebration of Public Event, Anniversary or Holiday	\$1,000.00
Code Enforcement and Administration	
Salaries and Wages	\$82,500.00
Other Expenses	7,000.00
Utilities:	
Electricity	\$30,000.00
Street Lighting	15,000.00
Telephone	20,000.00
Water	6,500.00
Natural Gas	12,000.00
Gasoline	32,000.00
DCRP	2,000.00
Social Security System (O.A.S.I.)	\$65,000.00
Municipal Court	
Other Expenses	20,000.00
Maintenance of Joint Free Public Library	\$262,000.00
Affordable Housing	
Other Expenses	1,600.000
LOSAP	\$ 20,000.00
Debt Service	
Payment of Bond Principal	435,000.00
Payment of Bond Interest	75,843.75

Water Pollution Control - Sewer Utility No. 1

Salaries and Wages	\$153,000.00
Other Expenses	300,000.00
Social Security	<u>12,000.00</u>
Total	\$ 465,000.00
Capital Outlay	\$ 16,500.00
Debt Service	
Payment of Bond Principal (Wastewater Loan)	\$ 7,608.07
Payment of Bond Interest (Wastewater Loan)	\$ 37,765.64

Water Pollution Control - Sewer Utility No. 2

Salaries and Wages	\$31,000.00
Other Expenses	84,800.00
Social Security	<u>2,400.00</u>
Sub-total	\$119,200.00
Capital Outlay	\$ 10,000.00
Payment of Bond Principal	\$105,000.00
Payment of Bond Interest	\$4,031.25

RESOLUTION 2015-025
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICIAL

BE IT RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, "Designation of Public Agency Compliance Official", Gregory J. LaConte is hereby appointed the Public Agency Compliance Official.

RESOLUTION 2015-026
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following be appointed to the Municipal Alliance Committee of the Chathams for the year 2015.

Catherine Marino
Kathy Abbott
Patrolman Muta Blanford
Roselle Chin
Jane Devlin
Jean Earle
Stacey Ewald
Patti Hanley
Michelle Higgins
Liz Knodel-Gordon
Lisa Lattarulo
Daniel Marino
Lisa Molisani
Jill Perrin
Psomi Psomas-Jackloski
Alan Routh
Detective Scott Herchick
Kevin Sullivan

RESOLUTION 2015-027
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT
PLAN

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Township of Chatham.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit; and

BE IT FURTHER RESOLVED that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Township.
- B. The Township Auditor.
- C. All appropriate depositories

This Resolution shall take effect immediately.

RESOLUTION 2015-028
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING SERVICE CHARGES FOR RETURNED CHECKS

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during 2015; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and,

BE IT FINALLY RESOLVED that a certified copy of this Resolution be forwarded to the Township Treasurer, Tax Collector and Township Auditor.

RESOLUTION 2015-029

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES

BE IT RESOLVED that bills in the total amount of \$735,014.92 be paid.

RESOLUTION 2015-030

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on December 11, 2014.

RESOLUTION 2015-031

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on December 11, 2014.

RESOLUTION 2015-032

TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES

WHEREAS, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

WHEREAS, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

NAME	Project	A/C NUMBER	AMOUNT
John & Katherine Hawk 58 Dale Drive Chatham, NJ 07928	BOA 13-102.06-27	7761693436	\$275.00

RESOLUTION 2015-033

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MATTHEW SMEDBERG AS PATROLMAN IN THE CHATHAM TOWNSHIP POLICE DEPARTMENT

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Matthew Smedberg is hereby appointed to the position of Patrolman in the Chatham Township Police Department, said appointment to be effective January 16, 2015. The terms and conditions of employment shall be as found in the Collective Bargaining Agreement in effect between the Township of Chatham and PBA Local 170.

RESOLUTION 2015-034
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING EMERGENCY MANAGEMENT COORDINATOR

BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Kevin Sullivan be appointed as Emergency Management Coordinator to fill a term ending December 31, 2017.

Committeeman Gallop asked if the OEM Coordinator position is created by ordinance. He also asked about the term of office for future appointees to that position. Administrator Ciccarone said that the OEM Coordinator is a Mayor's appointment, and the Mayor can appoint someone to fill an unexpired term in the case of a vacancy. Any appointee would have to be a Township resident.

Mayor Sullivan read aloud the names of the appointees to the various boards and committees.

Deputy Mayor Ritter moved to approve the Consent Agenda. Committeewoman Swartz seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye (Abstain on Resolution 2015-028 and Resolution 2015-029); Committeewoman Swartz, Aye; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

Hearing of Citizens/Petitions

Mayor Sullivan opened the Hearing of Citizens.

1. Kathy Abbott, 40 Wynwood Road, said that one of the appointees on one of the boards had a poor attendance record on another board. She suggested that the Township should have an attendance policy for boards and committees. Mayor Sullivan said that he would ask the board chairmen to keep him aware of any attendance issues.
2. Dot Stillinger, 216 Noe Avenue, thanked Deputy Mayor Ritter for his efforts with communications. She also expressed the Environmental Commission's thanks for the purchase of a portion of the Giralda Farms property for open space. Mrs. Stillinger also addressed the need to continue to oppose the proposed Pilgrim Pipeline.
3. Jessica Romeo, 49 Pine Street, asked about appointments to the Colony Pool Advisory Committee. Mayor Sullivan said that there are a few committees for which appointments have not yet been made. Mrs. Romeo also said that she is involved with the citizens group opposed to the Pilgrim Pipeline, and there is a lot going on. She said that it would be helpful for them to keep the Township Committee aware of what is going on. Mayor Sullivan said that Open Space Chairman Joe Basralian has been a point person for the Township Committee, and Committeeman Gallop is the Township Committee's liaison for the matter.

Seeing no further comment, Mayor Sullivan closed the Hearing of Citizens.

Closing Prayer

Monsignor Mahoney from Corpus Christi Church gave the closing prayer.

Mayor Sullivan noted that there are refreshments available in the kitchen area.

Deputy Mayor Ritter moved to adjourn at 8:18 PM. Mayor Sullivan seconded the motion, and it carried unanimously.

Gregory J. LaConte
Municipal Clerk

Mayor Kevin Sullivan's Statement January 6, 2015

Good evening everyone and welcome to Chatham Township's 2015 Reorganization Meeting. I first want to welcome our two newest members of the Township Committee, Mrs. Karen Swartz and Mr. Mike Kelly. Karen, having lived in and raised her family in Chatham Township over the past 25 years brings a wealth of business acumen along with her affable personality. Mike, having grown up in Chatham Township and through his work as an editor of the Independent Press and a volunteer has a long history and understanding of the town. Both will add to the depth of knowledge and expertise of the committee and I look forward to working with both of them as well as Bob and Curt in the coming year.

I would like to personally thank Curt for not only his work and advice as Deputy Mayor but the outstanding contributions he has made to the township in the area of communications. Curt along with the other members of the communication committee has rebranded our ACT Now, emergency messaging system. The Township has established a Facebook and Twitter page along with hyperlinks on our web page so residents can read Ordinances and Resolutions and be more informed about what is taking place in town. He has also streamlined the issuing of press releasing helping to reach as many residents as possible. When you combine this with the outstanding live TV production work of the Township meetings by our Communications Manager, Mr. Tom Salvas, and his posting of our meeting videos on our web site it is hard to be more transparent. To think all of these advancements took place over the past 12 months is quite remarkable. Curt has also helped to build a great Thanksgiving morning tradition with the running of the Highland's Turkey Trot raising critical funds in support of the all-volunteer Chatham Township Fire Department.

In the Township form of government we are a committee of equals. While we, the Township Committee, have divided our responsibilities amongst several boards, commissions and committees, we all have a shared voice and the same vote. Like any organization though, for it to be effective, someone has to lead and I am honored and grateful to the committee for nominating me and placing their confidence and support in my responsibilities as Mayor of Chatham Township for 2015.

I want to also welcome back **all** of our professionals serving the Township and particularly those who are here with us tonight. Mr. John Ruschke, our township engineer, a consummate professional who provides not only outstanding engineering services, but in the work that he performs is always conscious of your taxpayer dollars.

Last year the Township hired a new attorney, Mr. Albert Cruz. The challenges that faced Mr. Cruz over the past year were numerous and varied and his knowledge and insight were invaluable to the town. I often joke to Mr. Cruz about lawyers, but somewhere over this past year in my readings, I was reminded that it took a lawyer to save the Union.

Speaking of Abraham Lincoln, 2015 will mark the 150th Anniversary of the end of the Civil War. In Chatham Township we have our own renowned author and expert on the Civil War, Mr. Bill Styple. Bill has recently becoming a Trustee of the Township Historical Society

and he also sits on our Board of Adjustment. Bill is reflective of so many of our great citizens who willingly share their time and talents, whatever they might be, volunteering to make Chatham Township a unique and outstanding place to call home. On behalf of the entire committee we extend a **grateful thank you** to all those who willingly volunteer their time and talents to protect, train, educate and serve others in Chatham Township and elsewhere. Thank you for the contributions you make to our town.

2015 might just be the year of the Anniversary. In addition to the end of the Civil War, 2015 celebrates the 800th Anniversary of the Magna Carta. This ‘Great Charter’ issued by King John of England at Runnymede was used as a cornerstone in the establishment of our liberties by the earliest colonies and later as a fundamental basis for our Constitution. How fitting a reminder that we here in Chatham Township have our own Runnymede, Runnymede Road. 2015 also marks the 70th anniversary of the end of World War II. These men, heroes who are still amongst us, but less and less everyday, fought at battles in 1945 such as Iwo Jima, Okinawa and the Battle of the Bulge. For them and those who made the ultimate sacrifice it is appropriate for us to maintain a standard of remembrance.

The Chatham Township Historical Society, under the outstanding direction of Martha and Pat Wells and a dedicated group of trustees and volunteers, will be providing many programs over the coming year to remember these and other events. I encourage everyone in Chatham Township to make it a point this year to visit the Red Brick School House and take advantage of these wonderful learning opportunities.

And speaking of history we cannot forget the historic open space purchase of Giralda Farms in 2014. Chatham Township successfully submitted an application to the Morris County Open Space Trust, which awarded the largest grant in the programs history in the amount of 10 million dollars. This is a wonderful resource for the town, forever protected and open to the public.

In 2014 we also completed a major sewer overhaul, upgraded police equipment, continued our road improvements program and finished our sidewalks along Shunpike, but the work goes on. The challenges we face have not dissipated; in 2014 the State of New Jersey received several credit rating downgrades. While we here in town have an Emergency Operations Plan to deal with natural and man made disasters we have no economic emergency plan to deal with economic hardships that may entail. Being responsible stewards of your tax dollars **today** will allow us to weather the storm, so to be speak, if we face an economic challenge in the future. New challenges in 2015 include upgrading equipment for our fire departments, replacing aging equipment and vehicles at our Department of Public Works, repaving streets, enhancing our recreational facilities as well as preparing and opening Giralda Farms for public use. We will tackle them with the same deliberate, considerate approach, ever mindful of handling your tax dollars appropriately.

It’s hard not to be filled with pride when you live in a town that has been voted one of the best to live in the state and country. When in the same year your school district is voted the best and your town is ranked the safest in the state. I think Bailey Brower, former Mayor and long serving Committeeman, said it best when he delivered at the end of his term, magnanimous and thankful remarks to the town employees, former members of the committee and the people of

Chatham Township, and I paraphrase; good begets better and better brings out the best. These things do not happen by accident and they come together by the leadership of the town's department heads, the chairs of our commissions, boards and committees and the professional work of the entire municipal staff employees under the guidance of our Town Administrator, Tom Ciccarone. I would add the work of our Town Clerk, Greg LaCaonte and the professionalism that he always displays. They help to make our town, Chatham Township, resident friendly and on behalf of the entire township committee, we say thank you.

May God continue to shine his light upon Chatham Township and our citizens and may everyone enjoy a happy, healthy and prosperous New Year.

Thank you.

Kevin Sullivan
Mayor, Chatham Township

Deputy Mayor's Statement

This past year has been busy for the Committee and I am very proud of our many accomplishments and in particular those I had a role in.

Some of you may recall our reorganization meeting last year. It was a contentious room to say the least. There were those who shouted and maintained the philosophy that he who shouts loudest is right. People said I had no right to think that I could serve as Deputy Mayor.

I hope from my actions this past year and what we have accomplished these individuals may think differently today and that I've proven them wrong.

As many of you may know, my primary focus this past year has been on communications. Among our key accomplishment this year.

- I spear-headed the creation of a new Communications Committee, which remains focused on improving the communications between the Township Committee and the community.
- As part of these efforts, we needed a foundation and I led the development of our communications protocol and procedures manual that now serves as the cornerstone for our external communications program.
- This past year I wrote and distributed 10 press releases informing residents of issues important to them.
- I conceived of and launched our new bi-monthly E-Newsletter, which, with the assistance of Tom Salvas, continues to be one of the top downloaded and most viewed pieces on content on our website.
- I established our presence on Facebook and Twitter, which has allowed us to further amplify the news of the Committee and promote issues important to the community. We have nearly 400 'Likes' and over 100 'Followers.' I encourage those of you who haven't done so already to follow us and like us.
- I proposed a resolution that sought to include hyperlinks, when possible, to our online draft agendas so residents could familiarize themselves with the topics being discussed before the Committee and we now also post videos of our Township meetings so individuals can view them at their convenience. These videos and agendas also remain some of the most visited pages on our website.
- I also took the lead in our efforts to rebrand Everbridge, our community and emergency alert system, to ACT NOW! – Alert Chatham Township Now – which has been used to keep residents abreast of weather-related emergencies and important community-related issues. This past year we have seen a significant increase in resident registrations for this system.

Overall I'd say it has been a very successful year, and while I may have taken the lead in many of these initiatives, I recognize the fact that they could not have been achieved if it were not for the additional support and efforts of my fellow Committee members and for that I'd like to say Thanks You.

Looking ahead to 2015, there is still plenty more to do and many opportunities as we continue to work on Building a Better Chatham.

I appreciate the support of the Committee and look forward to serving the residents of Chatham Township as their Deputy Mayor and working with new Committee members Mike Kelly and Karen Swartz. Thank you.