

**TOWNSHIP OF CHATHAM  
TOWNSHIP COMMITTEE MEETING MINUTES  
APRIL 7, 2016**

Mayor Ritter called the special meeting of the Township Committee of the Township of Chatham to order at 7:33 PM.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 8, 2016; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 8, 2016; and notice was filed with the Township Clerk on January 8, 2016.

**Roll Call**

Answering present to the roll call were Committeeman Gallop, Committeeman Kelly, Committeewoman Swartz, Deputy Mayor Sullivan and Mayor Ritter.

**Approval of Agenda**

Committeeman Kelly moved to approve the Agenda. Committeewoman Swartz seconded the motion, and it carried unanimously.

**Resolutions**

**RESOLUTION 2016-092  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, HONORING KALI  
TSIMBOUKIS**

**WHEREAS**, Kali Tsimboukis began her career with the Township Of Chatham 28 years ago in April, 1988 and

**WHEREAS**, Kali began her career in the Construction Office, transferred and became the Deputy Administrator in the Municipal Court before returning to the Construction Office as the Control Person, and

**WHEREAS**, Kali became a Certified Technical Assistant to the Construction Official, a position affectionately referred to by its acronym, TACO, and

**WHEREAS**, Kali also served as the Board Manager for both the Planning Board and the Zoning Board of Adjustment as well as the Township's Dog Licensing Clerk, and

**WHEREAS**, Kali was dedicated to serving the Township of Chatham and all of its residents, and has been described by co-workers and supervisors as highly efficient, productive, accurate and responsible with a strong sense of what is right and appropriate, and

**WHEREAS**, Kali Tsimboukis contributed her knowledge, expertise and wisdom to benefit the community to improve the quality of life in the Township of Chatham;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chatham honors and recognizes Kali Tsimboukis for her dedicated, devoted service and calls upon the citizens of Chatham Township to join in expressing our heartfelt gratitude and best wishes to Kali, her beloved husband Pete, their children John and Chrissy and their grandchildren.

Mayor Ritter read aloud Resolution 2016-092 honoring Kali Tsimboukis upon her retirement.

Committeewoman Swartz moved to pass Resolution 2016-092. Deputy Mayor Sullivan seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

Mrs. Tsimboukis said that it was a pleasure to work for the Township. She thanked the Mayor, Township Committee, and Administrator Ciccarone for their support. Mrs. Tsimboukis said that she will also miss working for the Township, and she is looking forward to spending time with her friends and family.

Mayor Ritter thanked Mrs. Tsimboukis for her service.

Deputy Mayor Sullivan also thanked Mrs. Tsimboukis for her service, and for her work with Township residents to make this a friendly town.

Committeewoman Swartz thanked Mrs. Tsimboukis for all of her assistance during her time on the Planning Board.

Administrator Ciccarone also acknowledged Mrs. Tsimboukis service to the Township. He also noted that Mrs. Tsimboukis is an immigrant from Greece, and demonstrates that immigration is a good thing for the United States.

### **Proclamation – Volunteer Appreciation Month**

Mayor Ritter read aloud the attached proclamation for Volunteer Appreciation Month.

Mayor Ritter asked the volunteers present to come forward and introduce themselves. He had signed copies of the proclamation to distribute to the volunteers.

### **Reports**

Committeewoman Swartz reported that JCP&L had approximately 92,000 customers without power during a recent windstorm. She said that residents should make sure they report power outages, and not to assume that others have reported the outage. Committeewoman Swartz reported that the Senior Center has one last day for tax return preparation assistance, and appointments are necessary. The Senior Center will also be hosting their annual paper shredding event at the Chatham Train Station on April 30<sup>th</sup>. Committeewoman Swartz reported the Public Works has been busy cleaning up storm debris. She also noted that the compost center is open, and DPW will soon be taking orders for compost delivery. Furthermore, the online auction of surplus equipment on GovDeals.com is still active. Committeewoman Swartz also noted that the recreation fields are in excellent shape.

Deputy Mayor Sullivan reported that on April 10<sup>th</sup> the Chatham Township Historical Society will be hosting a lecture on Lenape Delaware Heritage at 2:00 PM. The speaker will be John Kraft, who is the Director of Lenape Lifeways Educational Programs, Inc. Deputy Mayor Sullivan also reported that on April 19<sup>th</sup> at the Summit Free Library, there will be a presentation about Clara Barton, who founded the American Red Cross.

Committeewoman Swartz reported that the Environmental Commission will be conducting their annual Earth Day Cleanup Event at the Green Village Pond Conservation Site on April 23<sup>rd</sup>.

Mayor Ritter reported that the Communications Committee has released the March/April newsletter. A survey will also be conducted regarding the Township's website to solicit feedback on how the site can be improved. Mayor Ritter also mentioned that the next installment of the Perspectives videos will soon be released, and this one will feature the Department of Public Works. Mayor Ritter also noted that the recent windstorm increased traffic on the Township's website and social media pages, and he encouraged residents to follow the Township on social media. The Colony Pool marketing campaign will feature posters to promote memberships. Mayor Ritter also noted that the speed limit on Lafayette Ave has been reduced to 25 MPH, and the Police Department have stepped up enforcement. Mayor Ritter also said that he visited a 3<sup>rd</sup> Grade Class at Southern Boulevard School along with Congressman Frelinghuysen. Regarding the 2015 Audit, Mayor Ritter said that he and Committeeman Kelly attended the annual exit interview with the Auditor. The report was that the Township is very well run, and the Auditor will be making a presentation to the whole Township Committee. Mayor Ritter commended Administrator Ciccarone and CFO Debbie King for managing the Township's finances well. Mayor Ritter said that there has been a concerted effort over the past few years to be more transparent with the Township's fiscal affairs. Mayor Ritter also reported that the Wickham Woods Drainage Project is now complete. Paving work in Wickham Woods is under contract, and will be performed soon. A grant for \$138,000 for sidewalks on Woodland Road was recently awarded to the Township.

Lt. Miller reported that the Police Department surveyed parking issues on Dellwood Ave. He and Chief Hennelly propose the amending of the parking regulations on Dellwood Ave. They propose that the north side be changed to have three-hour parking on school days. On the south side, they recommend additional signage for no parking from 8:00 AM to 4:00 PM on school days only. Administrator Ciccarone asked what the issue is precipitating the recommendation. Lt. Miller said that there is a problem with parents dropping off students on both sides of the street, and children are running across the street. Deputy Mayor Sullivan said that if people are already violating the parking regulations on Dellwood Ave, the changes will not have any effect without having an officer present for enforcement. Committeeman Kelly said that the Township should work with the Borough to having the parking regulations on Dellwood Ave be consistent in the two municipalities. Deputy Mayor Sullivan and Committeewoman Swartz both advocated having the No Parking Zone be on the school-side of the street rather than on the opposite side.

## **Annual Reports**

### **Planning Board**

The annual report of the Planning Board was presented by Chairman Thomas Franko. Mr. Franko thanked Mrs. Tsimboukis for her service, and the members of the Planning Board for their diligent work. Mr. Franko noted that the principal charges of the Planning Board are to develop and review the Master Plan, and also to review applications for subdivisions. The Board began reviewing the Circulation Plan during 2015, and will resume work after the County finishes updates to their Circulation Plan. Mr. Franko also reviewed with the Township Committee several applications on which the Board acted during 2015.

### **Zoning Board of Adjustment**

The annual report of the Zoning Board of Adjustment was presented by Chairman Tony Vivona. During 2015 there were eighteen applications acted upon, and Mr. Vivona discussed the types of variances that were requested. Mr. Vivona also said that the Board suggests that the Township Committee consider ordinances that would regulate the massiveness of houses, such as an ordinance addressing the floor area ratio and an modifying the lot width and sideyard setbacks.

Committeeman Kelly asked if the Zoning Board's recommendations should be sent first to the Planning Board. Administrator Ciccarone said that the Township Committee has the option of referring the recommendations to the Planning Board for an initial review, or the Township Committee could introduce an ordinance which would still be subject to review by the Planning Board.

### **Open Space Advisory Committee**

The annual report of the Open Space Advisory Committee was presented by Chairman Joe Basralian. Mr. Basralian said that the Committee is tasked with helping the Township implement the Open Space Element of the Master Plan. During 2015, the Open Space Committee helped in the preservation of a portion of Giralda Farms, and helped organize an opening ceremony for the Giralda Farms Preserve. A Facebook page was also developed for the Giralda Farms Preserve. The Open Space Committee also assisted with the planning of a trail on the Averett property. In 2016, the Open Space Committee is seeking to assist with positive developments at the Giralda Farms Preserve. Mr. Basralian noted that an Eagle Scout is working with Morris County to install benches at this site. The Open Space Committee will also continue to monitor parcels that have potential for acquisition as open space.

Committeewoman Swartz said that she has received inquiries from Eagle Scout candidates about ideas for projects, and suggested a system be developed to have open space projects readily available for both Eagle Scouts, Gold Award candidates and other volunteers. Mr. Basralian agreed that a system should be created, and such a system could extend beyond open space to have many kinds of volunteer opportunities.

### **Environmental Commission**

Chairperson Dot Stillinger presented the annual report of the Environmental Commission. Mrs. Stillinger noted that the Environmental Commission is in need of volunteers to help build a bridge over a stream in order to open up an additional area of the Green Village Pond Conservation Area. In 2015, the Environmental Commission had ten meetings. Mrs. Stillinger listed the names of the Environmental Commission members. She also thanked Mrs. Tsimboukis for all the assistance she provided to the Commission. Mrs. Stillinger said that the Environmental Commission serves as the Township's Green Team, and they also review land use applications. She also promoted the Earth Day Cleanup Event. The Environmental Commission also monitors conservation easements. Mrs. Stillinger also thanked the sponsors who help out with the Environmental Commission's annual work day.

Green Team leader Steve Carroll spoke about the process for Sustainable Jersey recertification. The Township acquired bronze-level certification.

Committeewoman Swartz commented that it is a pleasure to serve on the Environmental Commission, and the Green Team actively protects natural resources.

### **Hearing of Citizens**

Mayor Ritter opened the Hearing of Citizens.

1. Mary Rohe, 65 Highland Ave (Chatham Borough), said that she is excited to hear that materials were ordered to repair the Skate Park. She said that people are excited for the Skate Park to reopen, and volunteered to help keep the public aware of when the Park will reopen via social media. Administrator Ciccarone said that it is not known yet precisely when the Skate Park will be reopened, and the current estimate is for early May. Mayor Ritter said that the Township will promote the reopening of the Skate Park.
2. Kathy Abbott, 40 Wynwood Road, spoke on behalf of the Safe Routes to School Committee. Mrs. Abbott addressed the parking situation on Dellwood Ave, and said that on school days there is a burst of activity during drop off and pickup times. She also said that the inconsistency with the Borough's parking regulations on Dellwood Ave are part of the problem. Mrs. Abbott said that the regulations should match. She also advocated having parking be on the side of Dellwood Ave opposite from the school, as children are less likely to be seen by drivers as they attempt to cross the road in between parked cars.

Seeing no further comment, Mayor Ritter closed the Hearing of Citizens.

### **Public Hearing/Final Adoption of Ordinances**

#### **Ordinance 2016-12**

#### **ORDINANCE 2016-12 AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, ESTABLISHING FEES FOR THE SUMMER RECREATION PLAYGROUND PROGRAM**

**BE IT ORDAINED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that Section 20-2 of the Township Code is hereby amended to modify the listed fees as follows:

1. Summer Recreation Playground Program: \$200.00 for the season for the first child per family; \$275.00 for two children per family; \$325.00 for three or more children per family.
2. All other fees listed in Section 20-2 shall be repealed.
3. This ordinance shall take effect in accordance with law.

Mayor Ritter opened the Public Hearing on Ordinance 2016-12.

Seeing no one coming forward, Mayor Ritter closed the Public Hearing.

Committeeman Gallop moved to adopt Ordinance 2016-12. Committeewoman Swartz seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

**Consent Agenda**

**RESOLUTION 2016-093**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$1,742,269.77 and the prior month's payroll of \$406,646.74 Current Fund, \$42,799.53 Sewer No. 1, \$7,752.89 Sewer No. 2, and \$13,663.30 Police Private Employment be paid.

**BE IT FURTHER RESOLVED** that taxes due to the School District of the Chathams, for the month of April 2016, in the amount of \$2,890,596.00 be paid.

**RESOLUTION 2016-094**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on March 24, 2016.

**RESOLUTION 2016-095**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on March 24, 2016.

**RESOLUTION 2016-096**

**RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS AND STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP OF CHATHAM TO JOIN AS A MEMBER OF THE MUNICIPAL PIPELINE GROUP AND ENTER INTO A RETAINER WITH JOHN M. SCAGNELLI, ESQ., TO REPRESENT THE INTERESTS OF THE TOWNSHIP OF CHATHAM AND ENTER INTO A JOINT DEFENSE AGREEMENT WITH THE MUNICIPAL GROUP**

**WHEREAS**, certain pipelines are not public utilities that distribute service to end users and are unregulated by the State of New Jersey Board of Public Utilities; and

**WHEREAS**, these pipelines are designed to transport a variety of materials, including hazardous substances which, if a discharge occurred, result in environmental degradation to the environment, including the land, water and air; and

**WHEREAS**, these pipelines do not directly provide the public with necessities, such as electricity, gas, telephone, water or wastewater service; and

**WHEREAS**, these pipelines may pose a threat to the infrastructure that provides these public utility services; and

**WHEREAS**, these pipelines are not public utilities that distribute services to end users and are unregulated by the Board of Public Utilities; and

**WHEREAS**, as these pipelines are not regulated by the New Jersey Board of Public Utilities, there is limited accountability to the public; and

**WHEREAS**, Pilgrim Pipeline has proposed to build two pipelines that will run between Albany, New York and Linden, New Jersey, known as the Pilgrim Oil Pipeline Project; and

**WHEREAS**, the Pilgrim Oil Pipeline Project will run through the Township of Chatham;

**WHEREAS**, the Township of Chatham opposes the Pilgrim Oil Pipeline Project due to the threat posed by these unregulated pipelines; and

**WHEREAS**, a number of municipalities in New Jersey are also opposed to the Pilgrim Oil Pipeline Project and accordingly, have agreed to join together in opposition to the Project (the "Municipal Pipeline Group"); and

**WHEREAS**, the Municipal Pipeline Group seeks to retain legal environmental services to represent its interests; and

**WHEREAS**, John M. Scagnelli, Esq. of Scarinci Hollenbeck has provided a proposal and retainer agreement to provide legal environmental services to the Municipal Pipeline Group, dated March 11, 2016; and

**WHEREAS**, the Township of Chatham would be responsible for an amount not to exceed \$4,706.67 to join the Municipal Pipeline Group and retain Mr. Scagnelli; and

**WHEREAS**, the Township of Chatham also desires to enter into a Joint Defense Agreement with the Municipal Group; and

**WHEREAS**, funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey as follows:

1. The Township of Chatham is hereby authorized to join the Municipal Pipeline Group.
2. The Township of Chatham hereby accepts the terms of the Retainer Agreement of John M. Scagnelli, Esq. of Scarinci Hollenbeck, dated March 11, 2016, for Mr. Scagnelli to provide legal environmental services to the Township of Chatham, for a fee not to exceed \$4,706.67 for the Township of Chatham.
3. The Township of Chatham is hereby authorized to enter into a Joint Defense Agreement with the Municipal Group.
4. The Mayor and Clerk are hereby authorized to take any actions necessary to carry out this Resolution.
5. A copy of this resolution shall be provided to the Township Chief Financial Officer, the Municipal Pipeline Group and John M. Scagnelli, Esq. of Scarinci Hollenbeck, for their information and guidance.
6. This Resolution shall take effect immediately.

**RESOLUTION 2016-097**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING ONE-DAY SPECIAL PERMIT FOR LIQUOR LICENSE**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following permit for a One-Day Liquor License is hereby approved:

<u>Name of Organization</u>	<u>Dates of Social Affair</u>	<u>Place where Affair will be held</u>
Rolling Hill Association	May 6, 2016	331 Lafayette Ave Chatham, NJ 07928

Committeeman Gallop addressed the Joint Legal Counsel resolution. He said that surrounding towns have been working together to address the Pilgrim Pipeline, and a consensus has been reached to have legal representation to assist the consortium. The Township's participation is contingent upon fifteen municipalities agreeing to participate in having the legal representation.

Committeeman Gallop moved to approve the Consent Agenda. Committeewoman Swartz seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Aye; Mayor Ritter, Aye.

**Hearing of Citizens**

Mayor Ritter opened the Hearing of Citizens.

There being no public comment, Mayor Ritter closed the Hearing of Citizens.

Committeewoman Swartz moved to adjourn at 8:58 PM. Committeeman Kelly seconded the motion, and it carried unanimously.

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Gregory J. LaConte  
Township Clerk

# Proclamation

April 7, 2016

## VOLUNTEER APPRECIATION MONTH

**WHEREAS** the Township of Chatham is blessed to have hundreds of volunteers, who deserve to be recognized for their hard work and dedication on behalf of our grateful community; and

**WHEREAS** these individuals volunteer thousands of hours each year, whether it's serving as first responders, coaching youth sports, raising funds and awareness for our athletic programs, education and schools, or supporting our seniors, the environment, or serving our local government on a committee or board; and

**WHEREAS** the Township of Chatham is committed to encouraging community involvement among its residents and encourages them to put their hearts into volunteerism and do their part to build a better Chatham; and

**WHEREAS** the Township of Chatham recognizes that volunteering improves our quality of life, increases community participation and is one of the many reasons Chatham Township is a great place to live and raise a family; and

**WHEREAS** we are eternally grateful to the women, men and youth who utilize their time and talent to make a difference in the lives of others in our community;

**NOW THEREFORE**, I, Curt Ritter, Mayor of the Township of Chatham do hereby proclaim April as,

**“Volunteer Appreciation Month,”**

in the Township of Chatham and urge my fellow citizens to thank our volunteers and recognize them for their dedication and commitment on behalf of Chatham Township.

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Curt Ritter, Mayor